

MAQ PAPER INDUSTRIES LTD.

42/1, Segun Bagicha (2nd Floor), Dhaka-1000, Bangladesh

website : www.maqpaperltd.net

Notice of 30th Annual General Meeting

Notice is hereby given that the 30th Annual General Meeting of MAQ Paper Industries Ltd. will be held at RAOWA Convention Hall, Anchor (Hall-2), Level-3, VIP road, Mohakhali, Dhaka on Thursday, 22 December, 2022 at 10:00a.m. to transact the following businesses:

AGENDA

1. To receive, consider and adopt the Financial Statements and the Reports of the Auditors thereon together with the Reports of the Directors for the year ended June 30, 2022.
2. To elect Director as per Articles of Association of the Company.
3. To appoint Statutory Auditors of the Company for the year 2022-23 and fix their remuneration.
4. To appoint Corporate Governance Compliance Auditor for the year 2022-23.

By order of the Board

42/1, Segun Bagicha, Dhaka
Dated : 14 November, 2022

Sd/-
Md. Aktar Humayun
Company Secretary

Notes :

1. The Members' Register of the Company will remain closed from 04 December, 2022 to 22 December, 2022 (both days included). The Shareholders whose names will appear in the Members' Register of the Company on the Book Closure will be eligible to attend and vote in 30th Annual General Meeting.
2. A Member entitled to attend and vote at the Annual General Meeting may appoint a proxy to attend and vote in his/her behalf. The proxy form must be affixed with revenue stamp and should be deposited at the registered office of the Company not later than 48 hours before the time fixed for the AGM.
3. Admission into the hall will be on production of the attendance slip.
4. The Shareholders are requested to notify change of address, if any, to the Company.
5. No gift or benefit in cash or kind shall be given to the shareholders in compliance with the Notification No. SEC/SRMI/2000-953/1950 dated 24 October 2000 and Circular No. SEC/CMRRCD/2009-193/154 dated 24 October 2013 of BSEC for attending the AGM.